

PRO-ACTIVE DISCLOSURES OF UNDER SEC 4(1) OF THE RIGHT TO INFORMATION ACT – 2005

Armed Police, Chennai

I. The Particulars of its organization, functions and duties.

iv) The Additional Director General of Police, Armed Police, Chennai is the head of Armed Police and he is assisted by the Inspector General of Police, one Deputy Inspector General of Police, with a ministerial wing consisting of 1 Senior Administrative officer, 1 Personal Assistant, 5 Superintendents, 9 Assistants, 9 Junior Assistants, 2 Camp Clerks, 1 Record Clerk, Office Assistant and Sanitary Worker in the office administration.

II. Powers and duties of its office and employees.

The Additional Director General of Police is the supervising officer of Armed Police. The Armed Police is consisting of 15 Tamilnadu Special Police Battalions, One Regimental Centre and one Police Transport Workshop cum Training School, Avadi and Trichy as detailed below:

- i) TSP I Bn., @ Trichy
- ii) TSP II Bn., @ Avadi
- iii) TSP III Bn., @ Veerapuram
- iv) TSP IV Bn., @ Kovaipudur
- v) TSP V Bn., @ Avadi
- vi) TSP VI Bn., @ Madurai
- vii) TSP VII Bn., @ Pochampalli
- viii) TSP VIII Bn., @ New Delhi
- ix) TSP IX Bn., @ Manimuthar
- x) TSP X Bn., @ Ulundurpet
- xi) TSP XI Bn., @ Rajapallayam
- xii) TSP XII Bn., Mandapam now transferred @ Manimuthar
- xiii) TSP XIII Bn., @ Veerapuam
- xiv) TSP XIV Bn., @ Palani
- xv) TSP XV Bn., Sundarampalli now transferred @ Veerapuram
- xvi) TSP Regimental Centre, Avadi

xvii) Police Transport Workshop cum Training School, Avadi

xviii) Regional Police Transport Workshop @ Trichy.

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a) Inspector General of Police is empowered to issue sanction orders in the following aspects :

- i) Sanction orders in GPF Advance / Part Final withdrawal in respect of SIs and Inspections.
- ii) Completion of probation in respect of SIs and Inspectors.
- iii) Movement of Selection Grade in respect of SIs and Inspectors.
- iv) Sanction of additional charge allowances in respect of Assistant Commandants, Deputy Commandant and Personal Assistants.
- v) Transfer and Posting of TSP Police personnel within inter Battalions.
- vi) Orders relating to Conduct Rules.

b) The above subjects are divided in 6 seats, which are being dealt with Assistants / Junior Assistants. The office Superintendents are supervising the above 6 seats.

c) The Personal Assistant who is nominated as Bill Drawing Officer is empowered for authentication of all the bills and encashment of bills related to office Staff and the Senior Administrative Officer being the overall incharge for the administration of AP office.

III. Decision making process procedure.

The files are routed through Dy. Inspector General of Police and Inspector General of Police to Addl. Director General of Police, Armed Police, Chennai-10.

IV. The norms set by it for the discharge of its functions.

TSP Manual.

V. The rules, regulations, instructions manuals and records, held by it or under its control or used by its employees for discharging its functions.

TSP manual is used by its employees for discharging its functions.

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VI. A statement of the categories of documents that are held by it or under its control.

- 1) Government property register
- 2) Main Cash
- 3) Subsidiary cash book
- 4) Undisbursed Register
- 5) Suspension Register
- 6) S.Review Register
- 7) Probation Forecast Register
- 8) Probation Register
- 9) Appeal Register
- 10) Seniority Register
- 11) Security Register
- 12) C.Bill Register
- 13) M.Bill Register
- 14) TA Bill Register
- 15) Long Roll
- 16) Pay drawn particular Register
- 17) TTA Register
- 18) HBA, MCA
- 19) FA Reconciliation Register
- 20) Appropriation Register.

VII. The particulars of any arrangement that exist for consultation with, or representation by, the members of the public in relation to the formulation of the policy or implementation thereof.

Does not deal with public on day to day bases.

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VIII. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.

This is not a public contact office. This office supervises the administration of the TSP Battalions.

**IX. A directory of its officers and employees.
Strength particulars of AP Office**

Additional Director General of Police	-	1
Inspector General of Police	-	1
Deputy Inspector General of Police	-	1
Senior Administrative Officer	-	1
Personal Assistant	-	1
Superintendents	-	5
Assistants	-	9
Junior Assistants	-	9
Steno – Typist	-	1
Record Clerk	-	1
Officer Assistant	-	1
Sanitary Worker	-	1

X. The monthly remunerations received by each of its officers and employees, including the system of compensation as provided in its regulations.

No remunerations are being received by this office staff and they are being received their monthly salary as detailed below.

1.	IGP	-	37400-67000 (+) 10000 G.P
2.	DIG	-	37400-67000 (+) 10000 G.P
3.	SAO	-	15600-39100 (+) 5700 G.P
4.	PA	-	15600-39100 (+) 5400 G.P

5.	Supdt.	-	9300-34800(+)	4450 G.P
6.	Asst.	-	5200-20200 (+)	2400 G.P
7.	Jr.Asst	-	5200-20200 (+)	2000 G.P
8.	Steno-Ty.	-	5200-20200 (+)	2400 G.P
9.	RC	-	5200-20200 (+)	1800 G.P
10.	OA	-	4800-10000 (+)	1300 G.P
11.	SW	-	4800-10000 (+)	1300 G.P

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XI. The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditure and reports on disbursements made.

Not applicable.

XII. The Manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.

Not applicable.

XIII. Particulars of recipients of concession, permits or authorizations granted by it.

Not applicable.

XIV. Details in respect of the information, available to or held by it, reduced in an electronic form.

Not applicable.

XV. The particulars of facilities available to citizens for obtaining information. Including the working hours of a library or reading room, if maintained for public use.

This organization does not deal with public.

XVI. The names, designations and other particulars of the Public Information Officers.

Appellate authority : Inspector General of Police, AP, Chennai
Public information Officer : Dy. Inspector General of Police,
Assistant Public Relation Officer : Senior Administrative Officer, AP, Cni-10.

XVII. Such other information as may be prescribed and thereafter update these publications every year.

- Nil -

for Inspector General of Police,
Armed Police, Chennai-10.