



Enforcement Wing ). There are 9 Sub-divisions under the head of 9 Dy.Supts. of Police, one Dy. Supdt. of Police, Armed Reserve, one Dy. Supdt. of Police for District Crime Branch, one Dy.Supt. of Police, District Crime Record Bureau, one Dy.Supt. of Police, Prohibition Enforcement Wing, 57 Inspectors of Police, 180 Sub-Inspectors of Police ( including 7 Women Inspectors and 56 Women SIs ) and 1783 other ranks of constabulary in this district.

(2) District Police Office :

District Police Office is situated at Samathanapuram in Palaiyamkottai in Tirunelveli. 3 Personnel Assistants (Admin) are sanctioned to this district for assisting Supdt of Police in Administrative services. There are 14 Sections in District Police Office under 20 Superintendents. 35 Assistants, 27 Junior Assistants, 1 Steno typist , 7 Typists, 1 Record Assistant, 1 Record Clerk and 32 Office Assistants are sanctioned to District Police Office, Tirunelveli District

- 3) **Armed Reserve:-** Armed Reserve Police is under the head of 1 Dy. Supdt of Police, Armed Reserve and 3 Inspectors of Police. Armed Reserve deals with major law and order duties, festival bandobust, guards of vital installation such as Papanasam Reservoir Dam and Papanasam Power House. The Armed Reserve Police Personnel are attending prisoners escort duties and other escorts. 18 Sub-Inspectors of Police, 32 Head Constables, 57 Gr..I. PCs and 356 Police Constables are sanctioned in Armed Reserve. One Police Motor Transport Wing is functioning in A.R.
- 4) **Local Police:-** There are 9 Police Sub-divisions under the head of 9 Sub-divisional Officers with 58 Police Stations and 7 all women Police Stations.
- 5) **Traffic Police:-** There are 2 Traffic units in Valliyoor and Tenkasi functioning in Tirunelveli District.

- 6) All Women Police Stations:-** 7 All Women Police Stations in which Women Police Personnel are mainly working to attend women's grievances in Tirunelveli Rural, Nanguneri, Valliyoor, Ambasamudram, Tenkasi, Alangualm and Sankarankoil in Tirunelveli District.
- 7) Dist. Crime Branch :-** District Crime Branch is functioning in the District Police Office building at Palayamcottai under the head of one Dy. Supdt. of Police assisted by One Inspector of Police and others to deal with the complaints related to white collar crimes such as land grabbing, misappropriation, cheating etc. and other specialized cases endorsed by Superior Police officers.
- 8) Dist. Crime Record Bureau:-** Maintenance of Crime Records are undertaken in District Crime Record Bureau which is in District Police Office building at Palayamcottai.
- (9) Economic Offences Wing :** This wing is functioning in the Old Medai Police Station building under the head of one Dy.Suptd. of Police assisted by one Inspector and one SI to deal with Economic offences
- 10) Dog Squad:-** One Dog Squad is functioning in Tirunelveli district in assisting crime detection to Police under the head of one Sub-Inspector of Police with 6 dog handlers and 4 dogs.
- 11) Social Justice and Human Rights:-** One Social Justice and Human Rights Units is functioning in Tirunelveli district at District Police Office building.
- 12) Single Digit Finger Print Bureau: -** Single Digit Finger Print Bureau is functioning in District Police Office building. One Addl. Supdt. of Police (Finger Print) is in charge of this unit.

- 13) Police Photo Section:** - One Police Photographer has been sanctioned to Tirunelveli district.
- 14) Police Radio Branch:** - Police Radio Branch is attending Police Communication net work in this district. Police Personnel and Technical Police Personnel are working in this unit.
- 15) Special Branch:** - Intelligence work is attended in this branch under the head of one Inspector of Police.
- 16) Short-and Bureau:-** One Senior reporter and 2 Junior reporter are attached to this unit
- 17) Prohibition Enforcement:** - 3 Prohibition wing units are functioning in this district in Pazhavor PEW, Alangulam PEW and Vasudevanallur PEW. Addt. Supdt.of Police, Prohibition Enforcement Wing and Dy. Supdt. of Police, Prohibition Enforcement Wing are in charge of the wing.

**The powers and duties of its officers and employees:-**

- 1. Supdt of Police:** - He is overall in charge of Police department in district and has administrative control over the Police officers and personnel in district. He supervises and guides the Police in maintenance of law and order, crime prevention, crime detention, Traffic regulation, implementation of Spl. and local laws to curb fundamentalists, extremist, Anti-social elements, administration of district Police Officers and personnel etc. He is responsible for all matters related to its internal economic, management for the maintenance of all its preventive and executive duties. He should visit and Inspect Police stations. He should get the confidence of public by visiting villages, meeting headman and principal inhabitants. He is the appointing authority in respect of Police constable, Junior assistant, Office assistants and Record clerk in Police department.

The following are certain important duties of Police

- 1) The primary object of Police is Prevention and Detection of crimes and to get the offenders, convicted if crime is committed.
- 2) Maintaining law and order by protecting life and property of general public and preservation of public tranquility.
- 3) Upliftment of Women
- 4) Enforcement of Prohibition
- 5) To look after establishment and service matters of Police Personnel
- 6) Recruitment and Administration of Police Force
- 7) functioning of all woman Police station,
- 8) Crime against women
- 9) And various bandobust arrangements
- 10) To respect the constitutional rights of public to liberty equality and justice.
- 11) To serve the mankind to protect the innocent against deception oppression or intimidation violent and disorder.

2. **Addl. Supdt.of Police:** Addl. Supdt. of Police, Crime supervises crime related works in district, District Crime Record Bureau and he is Public Information Officer in Tirunelveli district under Right Information Act 2005

Addl. Supdt. of Police, Prohibition Enforcement Wing is in charge of Prohibition Units in this district in the enforcement of Prohibition and related Acts.

3. **Sub-division Officers:** - Asst. Supdt. of Police and Dy. Supdt. of Police in Sub-divisions are sub-divisional supervisory officers.

4. **Inspectors of Police:** - They are Station House Officers in most of the Police Stations in the district. Manur, Nanguneri, Eruvadi, Panagudi, Cheranmahadevi, Kallidaikurichi, Kadayam, Shencottai, Aiykudy, Surandai, and Sankarankoil Taluk are circles having more than one Police station under its control.

5. **Sub-Inspectors of Police:** - They are Station House Officers in 26 Police Stations noted in the above circles. Other SIs are under the control of Inspectors and takes charge of the stations on Inspector's absence.

6. **Head Constables, Gr.I.PCs and Gr.II PCs:** - They attend daily petrol, Guard, Escort, Bandobust, Beat, Court duty, crime prevention and detection duties under the guidance of Police officers.
7. **Staff in District Police Office:** - Staff in District Police, Office attend drawal and disbursement of pay and allowances to Police personnel. Maintenance of service rolls, works related to promotion of Police personnel, annual increments, pay fixations, disciplinary proceedings, petitions from public, issue of uniform, retirement of benefits are attended at District Police Office.

**iii) The procedure followed in the decision making process, including Channels of supervision and accountability:**

The Tirunelveli District Police is functioning as a part of Tamil Nadu Force under control of Director General of Police, Law and Order, Chennai and the decisions are taken according to the Police manual and Police Standing Order and the instructions of superior Police officers then and there in the existing situation arises.

**iv. The norms set by it for the discharge of its functions:**

Efforts are made to deal with the cases as expeditiously as possible at station, sub-division and district level in accordance with the rules, regulation and instructions issued from time to time

**v. The rules, regulations, instructions manuals and records, held by it or under its control or used by its employees for discharging its functions;**

Police department discharges its functions in accordance with the rules, regulation, instructions manuals etc, issued by the Government of India and

Government of Tamilnadu from time to time. Some of them are Police Standing Orders

- 1) Indian Penal Code
- 2) Criminal Procedure Code
- 3) Indian Evidence Act
- 4) Various Acts of Govt. of India and Govt. Tamil Nadu
- 5) District Office Manual
- 6) Tamil Nadu Government servants conduct rules 1973 for employees and officers of and above DSPs in Tamil Nadu Police Service.
- 7) Tamil Nadu Subordinate Police officers conduct (Discipline and appeal) Rules 1955.

**vi) A statement of the categories of documents that are held by it or under its control**

Case diaries of criminal cases, relevant files on subjects dealt with Police and service document of its officials are also maintained.

**vii) The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof;**

At present there is no formal mechanism to seek consultation /participation of public in formulation of policies of Police department. However, their participation is there in certain committees constituted by this department. The suggestions and views on policy matters and programmes received from the public/Non-Governmental Organisations are given due weight age by this department in formulating policies and programmes. The recommendations/observations made by the Public Accounts Committee/Public Undertakings Committee/Assurance Committee/Petitions Committee are taken into consideration.

**Viii. Statement of boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise, and as to whether meetings of those boards, councils, committees and other bodies**

**are open to the public, or the minutes of such meeting are accessible for public**

Village vigilance committee formed in villages to assist the Police in policing.

Village publics are the members

Prohibition Vigilance committee to give informations about prohibition offences and offenders.

Mobile counseling committees take family dispute for peaceful settlement. Interested and reputed ladies of the area are members.

Road safety council is working under the chairmanship of District Collector with the Supdt. of Police, as member secretary. Road safety measures are under taken by this council.

Friends of Police formed in Police Stations to improve Police – Public relations. Voluntary youth of the area are members.

District Adi-Draviders Vigilance and monitoring committee in which Supdt. of Police is one of the members to monitor the SC/ST (POA) Act cases.

**ix. Directory of its officers and employees;**

**Tirunelveli District Police force**

Sl No.	Name of the Police Officer	Phone Number
1.	Superintendent of Police	0462-2568020
2.	Addl.Suptd. of Police, PEW	0462- 2562031
3.	Addl. Suptd. of Police, Crime	04622568024
4.	Dy. Suptd. of Police, DCRB	0462-2568024
5.	Dy. Suptd. of Police, DCB	0462-2568032
6.	Dy. Suptd. of Police, PCR	0462-2568033
7.	Dy. Suptd. of Police, AR	0462-2568029
8.	Dy.Suptd. of Police, Tin.Rural	0462-231700
9.	Dy.Suptd. of Police, Nanguneri	04635-250287
10.	Dy.Suptd. of Police, Valliyoor	04637-220283
11.	Dy.Suptd. of Police, Ambasamuram	04634- 250400
12.	Dy.Suptd. of Police, Cheranmahadevi	04634-261111
13.	Dy.Suptd. of Police, Tenkasi	04633- 222375
14.	Dy.Suptd. of Police, Alangulam	04633-270110
15.	Dy.Suptd. of Police, Puliangudi	04636-233135
16.	Dy.Suptd. of Police, Sankarankoil	04636-222111

**X. Monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations.**

The basic pay of the officers and employees is fixed under the provisions contained in Rule 22 of Fundamental Rules. In addition to the basic pay, the officers and employees are entitled to draw other allowances such as Dearness Pay, HRA, CCA as per the orders in force.

In Tirunelveli District the following Police officers are getting monthly remuneration as noted against each

Sl.No.	Name of the Post	Scale of pay
1	Supdt. of Police	Pay band 3 Rs. 15600-39100 & Grade Pay Rs. 5400/-
2	Addl. Supdt. of Police	Rs 10000-325-13500
3	Dy.Supdt. of Police	Rs 8000-275-13500
4	Inspector of Police	Rs 6500-200-10500
5	Sub Inspector	Rs 5300-150-8300
6	Head Constable	Rs 4000-100-6000
7	Grade I Police Constable	Rs 3200-85-4900
8	Grade II Police Constable	Rs 3050-75-3950-80-4590
9	P.A.to S.P	Rs 8000-275-13500
10	Superintendent	Rs 5700-175-9200
11	Assistant	Rs 4000-100-6000
12	Jr.Assistant	Rs 3200-85-4900
13	Record Clerk	Rs 2650-65-3300-70-4000
14	Office Assistant	Rs 2550-55-2660-60-3200
15	Data Entry Operator	Rs 3050-75-3950-80-4590

**Xi. The budget allocated to each of its agency, indicating the particulars of all Plans, proposed expenditures and reports on disbursements made**

The budget to meet out the salary and other expenditures is allotted to Tirunelveli District Police by the decision of the Govt. of Tamil Nadu.

**Xii. The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.**

All Dy.Supdts. of Police in Tirunelveli District have been instructed suitably to liaise with the Civil Supply officers concerned in their respective jurisdiction and monitor the work of “New food subsidy scheme” closely then and there to ensure that the above scheme is functioning successfully without any problem.

**Xiii. Particulars of recipients of concessions, permits or authorizations granted by it;**

No concessions or grant are made in Police department. Mike permissions in static state are issued by sub-divisions officers. Mike permission in a moving vehicle is granted by Supdt. of Police. Victims assistance fund is paid to the victims in the cases of Grievous injury (Rs.5000/-), Rape (Rs.5000/-) and Murder (Rs.10000/-)

**Xiv. Details in respect of the information available to or held by it, reduced in an electronic form;**

No separate electronic form is available District Police

**xv. The particulars of facilities available to citizen for obtaining Information, including the working hours of a library or reading Room, if maintained for public use**

Police web site is [www.tnpolice.gov.in](http://www.tnpolice.gov.in)

**Xvi. The names, designations and other particulars of the Public information officers.**

**Right to Information Act – Appellate Authority, PIO & APIO**

- 1. Superintendent of Police,  
Tirunelveli District** ..... **Appellate Authority**
  
- 2. Additional Supdt. of Police,  
PEW, i/c Crime  
Tirunelveli District** ..... **Public Information Officer**
  
- 3. Deputy Supdt. of Police,  
District Crime Branch  
I/c District Crime Record Bureau,  
Tirunelveli District.** ..... **Asst. Public Information officer**

At Sub-division level, the Sub-divisional officers concerned are public information officers

At Police Stations Sub-Inspectors are Public Information Officers, Head Constables are Asst. Public Information Officers and Appellate Authority is Inspector of Police concerned.

**xvii. Such other information as may be prescribed; and thereafter update these publication every year**

Salary of the Officers, Budget allotment, name of Officers on transfer, addl. sanction of strength etc., are to be updated then and there.

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