

PRO-ACTIVE DISCLOSURES OF UNDER SEC 4(1) OF THE RIGHT TO INFORMATION ACT - 2005

Sivagangai District.

Police Department, Sivagangai District is functioning under the control of the Superintendent of Police, Tr. N. Rajasekaran, I.P.S. is working as **26th** Superintendent of Police, Sivagangai district. District Police is under the overall charge of Superintendent of Police, assisted by **2** Additional Superintendent of Police. There are **5** Sub – Divisions under the Supervision of **5** Deputy Superintendent of Police, One Deputy Superintendent of Police for Armed Reserve, One Deputy Superintendent of Police for District Crime Record Bureau, One Deputy Superintendent of Police for District Crime Branch, One Deputy Superintendent of Police for Prohibition Enforcement Wing. Further **32 + 5** Inspectors of Police, **102 + 13** Sub Inspectors of Police and **868 + 113** Police Personnel are sanctioned to this District. Details about Sub Divisions and Police Stations are as follows :

Sivagangai Sub Division.

1) Sivagangai Town P.S, 2) Sivagangai Taluk P.S., 3) Madhagupatti (under the Control of Sivagangai Taluk P.S – Circle Inspector) 4) Kalaiyarkoil P.S., 5) Salaigramam P.S., 6) Elayankudi P.S. 7) Sivagangai AWPS

Karaikudi Sub Division.

1) Karaikudi South P.S, 2) Karaikudi North P.S., 3) Kunnakudi P.S., 4) Chettinadu (under the Control Kunnakudi P.S – Circle Inspector) 5) Pallathur P.S, 6) Sakkottai (under the Control Pallathur P.S. – Circle Inspector). 8) Karaikudi AWPS

Thiruppathur Sub Division.

1) Thiruppathur Town P.S, 2) Kandavarayan Patti P.S., (under the Control of Thiruppathur P.S – Circle Inspector) 3) Thirukostiyur P.S., 4) Keelasevalpatti P.S., (under the Control of Thirukostiyur P.S. – Circle Inspector) 5) Nachiyarpuram, 6) S.V.

Mangalam P.S., 7) S.S. Kottai P.S., 8) Puluthipatti P.S., 9) Nerkuppai P.S., 10) Singampunari P.S, 11) Ulagampatti P.S. 12) Thiruppathur AWPS

Devakottai Sub Division.

1) Devakottai Town P.S., 2) Devakottai Taluk P.S. 3) Aravayal P.S., (under the Control of Devakottai Taluk P.S – Circle Inspector) 4) Thiruvegampet (under the Control of Devakottai Taluk P.S – Circle Inspector) 5) Kallal P.S. 6) Devakottai AWPS

Manamadurai Sub Division.

1) Manamadurai P.S., 2) Sipcot P.S., (under the Control of Manamadurai P.S – Circle Inspector) 3) Thiruppuvanam P.S., 4) Poovanthi P.S., 5) Palayanoor (under the Control of Poovanthi P.S – Circle Inspector), 6) Thiruppachethi P.S. 7) Manamadurai AWPS.

Apart from the Police Stations, District Crime Records Bureau, district Crime Branch, Economic Office Wing – II, Prohibition Enforcement Wings and Units such as Social Justice and Human Rights, Finger Print Bureau, Short Hand Bureau, Police Photographic Section and Mobile Forensic Science Laboratory are also functioning under the Control of the Superintendent of Police, Sivagangai District.

All the Police Stations and Units deal with the matters related to the Public Peace by maintaining Law and Order, take preventive action against crimes and detection of crimes in the District.

District Police office is situated at Sivagangai. 2 Personal Assistants Administration (Admin, General & Accounts) are sanctioned to this District for assisting the Superintendent of Police in Administrative matters. There are 11 Sections in District Police Office, under 11 Superintendents. Further 25 Assistants, 17 Junior Assistants, One Steno Typist, 5 Typists, 1 Record Clerks, 13 Office Assistants and 15 Sweepers are sanctioned to District Police Office, Sivagangai District.

Armed Police

Armed Reserve, Sivagangai District is situated at Sivagangai it deals with major Law and Order duties, Festival Bandobust, Guars of vital installation such as Dam Guars, Bank, Motor Transport etc. It is headed by 1 Deputy Superintendent of Police, 3 Inspectors of Police (One for Motor Transport and One for Traffic) 15 Sub Inspectors of Police (One Armor), 35 Head constables, 50 Gr. I. PC's and 310 Police Constables are sanctioned in Armed Reserve.

Local Police

There are 5 Police Sub – Divisions under the Head of 5 Sub – Divisional Officers with 39 Law and Order Police Stations are functioning in Sivagangai District.

Traffic Police

3 Traffic Units are functioning at Sivagangai, Karaikudi and Thiruppathur in Sivagangai District.

All Women Police Station.

5 All Women Police Stations Sivagangai, Karaikudi, Thiruppathur, Devakottai and Manamadurai functioning in Sivagangai District, in which Women Police Personnel are mainly working for women grievances and family disputes.

Control Room.

One Police Control Room is functioning in Sivagangai District at Sivagangai.

Crime Police Station.

Crime Police Station is functioning in Sivagangai in Sivagangai and it deals with Crime cases of Sivagangai.

District Crime Branch.

District Crime Branch is functioning under the Head of One Deputy Superintendent of Police and One Inspector of Police.

District Crime Record Bureau

Maintaining of Crime Records are under taken in District Crime Record Bureau which is in District Police Office Complex, Sivagangai District.

Highway Patrols

Three Highway Patrols NH 210, NH 49 and NH 226 are functioning at Sivagangai District. Karaikudi, Manamadurai and Sivagangai.

Dog Squad

One Dog Squad is functioning in Sivagangai District in assisting Crime Detection to Police with 3 Dogs handlers and 4 Dogs.

Social Justice and Human Rights

One Social Justice and Human Rights Units is functioning in Sivagangai District at Sivagangai. One Statistical Inspector is also working in this Unit.

Single Digit Finger Print Bureau

Single Digit Finger Print Bureau is functioning at Sivagangai District at Sivagangai under the head of one Deputy Superintendent of Police (Finger Print).

Police Photo Section.

One Police Photographer is sanctioned to Sivagangai District.

Police Radio Branch

Police Radio Branch is attending Police Communication Network in this district. Police Personnel and Technical police Personnel are working in this Unit.

Special Branch

Intelligence work is attended in this branch under one Inspector of Police.

Shorthand Bureau

One Senior and One Junior Reporters are attached to this Unit.

Prohibition Enforcement

2 Prohibition Enforcement Wings are functioning in this District at Sivagangai and Karaikudi. Additional Superintendent of Police, Prohibition Enforcement Wing (Now Post Vacant) and Deputy Superintendent of Police, Prohibition Enforcement Wing are in-charge of the Wings.

(ii) The Power and Duties of its Officers and Employees.

Superintendent of Police : He is overall incharge of the Police Department to the District and he has Administrative Control over the Police Officers and Personnel in the District. He supervises and guides the Police in Maintenance of Law and Order, Crime Prevention, Crime Detention, Administration of District Police Officers and Personnel etc.

Additional Superintendent of Police (Crime) : Additional Superintendent of Police (Crime) supervises crime related works in District, District Crime Record Bureau and he is Public Information Officer in Sivagangai District under Right Information Act 2005.

Additional Superintendent of Police (PEW) : Additional Superintendent of Police (Prohibition Enforcement Wing) is in-charge of Prohibition Units in this District.

Sub – Divisions Officers: Assistant Superintendent of Police and Deputy Superintendent of Police in Sub Divisions are Sub Divisional supervisory officers.

Inspector of Police : They are Station House Officers in 1) Sivagangai Town P.S, 2) Sivagangai Taluk P.S., 3) Kalaiyarkoil P.S., 4) Salaigramam P.S., 5) Elayankudi P.S. 6) Karaikudi South P.S, 7) Karaikudi North P.S., 8) Kunnakudi P.S., 9) Pallathur P.S, 10) Thiruppathur Town P.S, 11) Thirukostiyur P.S., 12) Nachiyarpuram,

13) S.V. Mangalam P.S., 14) S.S. Kottai P.S., 15) Puluthipatti P.S., 16) Nerkuppai P.S., 17) Singampunari P.S, 18) Ulagampatti P.S. 19) Devakottai Town P.S., 20) Devakottai Taluk P.S. 21) Kallal P.S. 22) Manamadurai P.S., 23) Thiruppuvanam P.S., 24) Poovanthi P.S. 25) Thiruppachethi P.S. 26) Sivagangai AWPS., 27) Karaikudi AWPS., 28) Thiruppathur AWPS., 29) Devakottai AWPS., 30) Manamadurai AWPS in which Sivagangai District.

Sub Inspectors of Police : They are Station House Officers in Madhagupatti, Chettinadu, Sakkottai, Kandavarayan Patti P.S., Keelasevalpatti P.S., Aravayal P.S., Thiruvegampet, Sipcot P.S., and Palayanoor P.S. Other SIs is under the control Inspectors and takes charge of the stations on Inspector's absences.

Head Constable, Gr. I. PC's and Gr. II. PC's : They attend daily patrol, Guard, Escort, Bandobust, Beat, Court Duty, Crime Prevention and detection duties under the guidance of Police Officers.

Staff in District Police Office : Staff in District Police Office attend drawal and disbursement of pay and allowances to Police personnel. Maintenance of Service Rolls, works related to promotion of Police Personnel, Annual Increments, Pay Fixations, Disciplinary Proceedings, and Petitions from the Public issue of Uniform, Retirement of Benefits, etc are attended in District Police Office.

(iii) The procedure followed in the decision making process, including channels of supervision and accountability.

The cases are generally processed at Police Stations level and submitted to Circle Inspectors / Sub Divisions Officer / Additional Superintendent of Police, Superintendent of Police and at district Police Office papers are processed section level and submitted to P.A. to SP and Superintendent of Police, as per the requirements of each case.

(iv) The norms set by it for the discharge of its functions :-

Efforts are made to deal with the cases as expeditiously as possible at station, Sub – Division and District Level in accordance with the rules, regulation and instructions issued from time to time.

(v) The Rules, Regulations, Instructions manuals and records held by it or under its control or used by its employees for discharging its functions.

Police Department discharges its functions in accordance with the rules, regulation, instructions manuals, etc., issued by the Government of India and Government of Tamilnadu from time to time. Some of them are

- 1) Police Standing Orders.
- 2) Indian Penal Code
- 3) Criminal Procedure Code
- 4) District Office Manual.
- 5) Various Acts of Govt. of India and Govt. Tamil Nadu.

(vi) A Statement of the categories of documents that are held by it or under its control.

Case diaries of Criminal cases, relevant files on subjects dealt with Police and Service document of its officials are also maintained.

(vii) A Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part of for the purpose of its advise, and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public.

Village Vigilance committee formed in villages to assist the Police in policing. Village publics are the members.

Mobile counseling committees take family dispute for peaceful settlement. Interested and reputed ladies of the area are members.

Road Safety Council is working under the chairmanship of District Collector with the Superintendent of Police as member secretary. Road safety measures are under taken by this council.

Friends of Police formed in Police Stations to improve Police – Public relations. Voluntary youth of the area are members.

(ix) A directory of its officers and employees.

Office of the Superintendent of Police, Sivagangai District is 04575 - 240387 and Camp Office of the Superintendent of Police is 04575 241385 and Chamber is 04575 241386. Others are as follows.

SIVAGANGAI SUB DIVISION.

Sl. No.	Station	Code No.	Phone No.
1	Sivagangai Camp Office.	04575	240242
2	Sivagangai Town P.S.	04575	240228
3	Sivagangai Taluk P.S	04575	240428
4	Madhagupatti P.S.	04575	230228
5	Kalaiyarkoil P.S.	04575	232222
6	Salaigramam P.S.	04575	263321
7	Elayankudi P.S.	04575	265265

KARAIKUDI SUB DIVISION.

1	Karaikudi Camp Office.	04565	238044
2	Karaikudi South P.S	04565	255654
3	Karaikudi North P.S.	04565	225244
4	Kunnakudi P.S.	04565	264400
5	Chettinadu	04565	283330
6	Pallathur P.S	04565	283252
7	Sakkottai	04565	282278

THIRUPPATHUR SUB – DIVISION

1	Thiruppathur Camp Office.	04577	266213
2	Thiruppathur Town P.S	04577	266121
3	Kandavarayan Patti P.S.	04577	2633030
4	Thirukostiyur P.S.	04577	266236
5	Keelasevalpatti P.S.	04577	265231
6	Nachiyarpuram	04577	264199
7	S.V. Mangalam P.S.	04577	242144
8	S.S. Kottai P.S.,	04577	247167
9	Puluthipatti P.S.	04577	251210
10	Nerkuppai P.S.	04577	245133

11	Singampunari P.S	04577	242110
12	Ulagampatti P.S	04577	244398

DEVAKOTTAI SUB – DIVISION.

1	Devakottai Camp Office.	04561	273574
2	Devakottai Town P.S.,	04561	272275
3	Devakottai Taluk P.S.	04561	272215
4	Aravayal P.S.	04561	275240
5	Thiruvegampet	04561	267244
6	Kallal P.S.	04561	284236

MANAMADURAI SUB DIVISION.

1	Manamadurai Camp Office.	04574	269886
2	Manamadurai P.S.	04574	268535
3	Sipcot P.S.	04574	258235
4	Thiruppuvanam P.S.	04574	265227
5	Poovanthi P.S.	04574	265240
6	Palayanoor	04574	205034
7	Thiruppachethi	04574	266230

Highway Patrols :

1	Sivagangai Highway Patrol	-	-
2	Karaikudi Highway Patrol		9443387765
3	Manamadurai Highway Patrol		9443387767

PEW Wing

1	Sivagangai - PEW	04575	240382
2	Karaikudi - PEW	04565	220655

Other Units.

1	Armed Reserve	04575	240217
2	District Crime Record Bureau	04575	240436
3	Social Justice and Human Rights	04575	
4	Special Branch, Sivagangai.	04575	240307

(x) The monthly remuneration received by each of its officers and employees.

The Superintendent of Police is hailing from IPS Cadre. They are paid the scales applicable to IPS Officers. The Ministerial Staff and other Police Personnel are drawn and paid monthly salary calculated as per the scales prescribed by the State Government.

(xi) The budget allocated to each of its agency, indicating the particulars of all Plans, proposed expenditures and reports on disbursements made.

Budget allocated to Financial year 2008-2009 Funds allotted under the following Heads of Account are paid through bills prescribed forms passed by Treasury and cashed at State Bank of India.

Sl. No.	Detailed Sub Head of Account	RE 2008-09	Expenditure made upto 31.01.2009
1.	2055 00 Police 109 District Police I Non Plan AA District Police	19,04,03,000	22,19,21,335
2.	2235 SOCIAL SECURITY AND WELFARE, 02 Social Welfare 105 Prohibition I Non Plan AB, District Establishment – Enforcement Wing.	51,10,000	56,16,373
3	2055 00 Police 109 District Police I Non Plan AN Highways Patrols – Police Force and Highways Check Post Scheme.	40,33,000	51,73,997
4	2055 00 Police 109 District Police I Non Plan AM Temple Protection Force	38,18,000	1,82,35,355
5	2055 00 Police 101 Criminals Investigation and Vigilance I Non Place AE Finger Print Bureau	9,85,000	7,20,030
6	2055 00 Police 101 Criminals Investigation and Vigilance I Non Plan AF Short Bureau.	4,64,000	1,49,073
7	2055 00 Police 109 District Police I Non Plan AB Dog Squad	1,02,000	94,875
8	2070 00 OTER ADMINISTRATIVE SERVICES 107 Home Guards I Non Plan AB Home Guards in Districts	3,64,000	1,12,422
9	2235 SOCIAL SECURITY AND WELFARE 60 Other Social Security and Welfare Programmers 200 Other Programmers I Non Plan C1 Victims Assistance Fund.	1,34,000	1,25,000
10	2235 SOCIAL SECURITY AND WELFARE 02 Social Welfare 104 Welfare of aged, infirm and destitute I Non Plan AH boys Club in Districts	52,480	44,480
11	2055 00 Police 109 District Police I Non Plan AK Mobile Police Squads for Enforcement of Civil Rights Act (PCR)	18,29,000	24,25,958
12	2055 00 Police 800 I Non Plan AL Settlement of Bus/Train warrants controlled.	9,00,000	6,31,695
13	2059 Public Works 01 Office building 053 maintenance & repairs I Non Plan AP Police Buildings.	5,00,000	4,97,000

(xii) The manner of execution of subsidy programmes including the amounts allocated and the details of beneficiaries of such programs.

With reference to the Honorable Chief Ministers announcement made in the Legislative Assembly while replying to the demand for grants for Police Department. On 12.05.2008, the essential commodities like Tool dhal, Blackgram dhal and Palm Oil which are provided as already providing Rice, Wheat, Sugar and Kerosene to the Police Personnel (From PC's to Inspector of Police) in the Government subsidy at the rate of 50%.

(xiii) Particulars of recipients of concessions, permits or authorizations granted by it.

No concessions or grant are made in Police Department, Mike Permissions in static state are issued by Sub – Divisions Officers. Mike permission in a moving Vehicle is granted by Superintendent of Police. Victims assistance fund is paid to the victims in the cases of Grievous injury (Rs. 5000/-), Rape (Rs. 5,000/-) and Murder (Rs. 10000/-)

(xiv) Details in respect of the information, available to or held by it reduced in an electronic form.

No separate electronic form is available at District Police.

Police Web site is www.tnpolice.gov.in in which details are available about Police at State Level.

(xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.

Police Web Site is www.tnpolice.gov.in

(xvi) The Names and Designations and other particulars of the Public Information Officers.

Thiru. C. Paneer Selvam, Additional Superintendent of Police (Crime), Sivagangai District.	Public Information Officer, Sivagangai District.
Thiru. C. Paneer Selvam, Additional Superintendent of Police (Crime), I/C. The Deputy Superintendent of Police, District Crime Record Bureau, Sivagangai District.	Asst. Public Information Officer, Sivagangai District.
Thiru. N. Rajasekaran, I.P.S., Superintendent of Police, Sivagangai District.	Appellate Authority, Sivagangai district.

(xvii) Such other information as may be prescribed and thereafter update these publications every year.

Salary of the Officers, Budget Allotment, Name of Officers on transfer, Additional Sanction of Strength, etc., are to be updated then and there.