

**RIGHT TO INFORMATION ACT – 2005.**  
**PRO – ACTION DISCLOSURES UNDER SECTION -4 (1) (B) OF THE RIGHT**  
**TO INFORMATION ACT -2005.**

**Dindigul District**

**(i) THE PARTICULARS OF ITS ORGANISATION, FUNCTIONS AND DUTIES.**

This Organisation is fully related with District Police Administration. Superintendent of Police is the head of District Police Administration. This District consists of 7 Sub-Divisions, 10 Circles and 15. Inspector manned Police Stations, and 21 Police Stations, Sub-Inspector of Police as SHOs. Each Sub-Division is maintained by one Deputy Superintendent of Police and the circle is maintained by one Inspector of Police, It is the main duty of Police to control and to detect Crimes and above to maintain Law and order situations in their jurisdiction. District Superintendent of Police is to Supervise, monitor, and review the performance of all stations.

**(2) THE POWERS AND DUTIES OF ITS OFFICERS AND EMPLOYEES:**

Separate PEW units are functioning in Dindigul and Palani, to eradicate illicit distillation of arrack, sales, transportation, possession, and to prevent smuggling liquor from other states and sales. under the supervision of one Additional Superintendent of Police, and one Deputy Superintendent of Police in the District Jurisdiction.

(I) AWPS, are functioning in each sub-Divisions, to take immediate legal action on the complaints of affected women in Dowry Harrangement and to settle the family disputes by counseling. District Superintendent of Police and SDOs are to supervise and to monitor the performance of AWPS.

(II) The Station House Officer, will be incharge of station. For Inspector of Police, manned stations, Inspector of Police will be in charge of that station. For circles, Sub-Inspector of Police will be SHO of that station. The station and circles, in a Sub-division will be under the supervision of one Sub-Divisional Officer, in the Rank of Deputy Superintendent of Police. Superintendent of Police is District Administrative authority of that District.

**3) THE PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY.**

A monthly crime meeting will be conducted by the District Superintendent of Police to review the crime work of this District. For the crime meeting, all Additional

Superintendent of Police, Deputy Superintendent of Police and Inspector of Police, will attend and suitable instructions will be issued to the Deputy Superintendent of Police, and Inspectors of Police, by the District Superintendent of Police for speedy disposal of the

..2..

cases. For critical matter, a decision will be made on detailed discussion with the Sub-Divisional Officers. For accountability the details of criminal cases reported and disposal a separate crime record bureau is functioning in this district, to maintain crime datas.

**4) THE NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTIONS.**

(I) The District Police Administration, is maintained by the District Police office, and Superintendent of Police will be the head of that office. Each and every function of Sub-Divisions, circles and stations will be closely watched by the District Superintendent of Police, by making frequent visits, and inspections to the SDOs, circles and stations and apart from that Deputy Superintendent of Police incharge of SDOs, will make, frequent visits to the stations to control crime and for speedy detection and disposal of the cases.

(II) There is jurisdiction limit for every stations circles and Sub-Divisions and duties are performed by the officers concerned in their limit. The functions, of stations and circles are supervised by the Sub-Divisional officer, and District Superintendent of Police, periodically.

**5) THE RULES, REGULATIONS, INSTRUCTIONS MANUALS AND RECORDS, HELD BY IT OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS:**

According to Indian penal code (IPC) and criminal proceedings code, cases will be registred against the accused and charge sheet will be lied before court. For Police Administration, the Police Standing Order 1 to IV will be followed, and action will be taken against the erring officials, under Tamilnadu Police Subordinate Service rules.

**6) A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL:**

The following important documents are maintained in the stations:

- 1) FIR
- 2) Medical memo
- 3) CD File
- 4) Armed card
- 5) Removed report
- 6) Form 95 ( To handover properties)

- 7) Duty Roaster.
- 8) Cash Book
- 9) ETR

..3..

- 10) PSR (Search Register)
- 11) CSR (Count Search Register)
- 12) FIR Index
- 13) Part I to IV (Crime records)
- 14) History sheet for Rowdy, KD.and H.O.

**7) THE RULES, REGULATIONS, INSTRUCTIONS MANUALS AND RECORDS, HELD BY OT OR UNDER ITS.**

In this department, no such boards councils, and other bodies, are open to the public or the minutes of such meetings are accessible for public At the District level, monthly Co-ordination meetings are being held by the respective Collectors alongwith Superintendent of Police, and Additional Superintendent of Police, and Deputy Superintendent of Police.

**8) A DIRECTLY OF ITS OFFICERS AND EMPLOYEES:**

In Police department, A directory is available for IPS officers serving in Tamilnadu state and no directory is available for the subordinate officers and employees, those who are serving in District level.

**9) THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES, INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN ITS REGULATIONS:**

The Officers, those who are serving in this department have received monthly salary as in per time scales of the posts, furnished below.

1.	Superintendent of Police, Non IPS	:	12000 – 375 – 16,500
2.	Additional Superintendent of Police,	:	10,000 – 325- 15,200
3.	Dy. Supdt. of Police, (Selection Grade), PA (Selection Grade)	:	9,100- 275 – 14,050
4.	Dy. Supdt. of Police, PA, Inspr. of Police (Selection Grade)	:	8,000 – 275 – 13,500
5.	Inspr. of Police and Sub-Inspector of Police, Office Superintendent (Selection Grade)	:	6,5000 – 200 – 10,500
6.	Senior Reporter.	:	5000- 200 – 9,900
7.	Office Superintendent of Police STL Inspr. of	:	5,500 – 175 – 9000

	<b>Police</b>		
8.	<b>Sub-Inspector of Police, Junior Reporter.</b>	:	<b>5,300 – 150 – 8,300</b>
9.	<b>Photographer, Assistant, (SG) Head Constable (Selection Grade)</b>	:	<b>5,000 – 150 – 8,000</b>

..4..

10.	<b>Head Constable, Assistant, Junior Assistant, (SG) GRII PC (Special Grade)</b>	:	<b>4,000 – 100 – 6,000</b>
11.	<b>Junior Assistant, Typist</b>	:	<b>3,200 – 85 – 4,900</b>
12.	<b>GRI Pc, GRII PC (Selection Grade)</b>	:	<b>3,200 – 85 – 4,900</b>
13.	<b>GRII PC</b>	:	<b>3,050 – 75 – 3,950 – 80 – 4,590</b>

**10) THE PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION THEREOF:**

For any grievances, of compliances the public will approach stations to registering that complains for taking action. Further, they can represent to inspector of police, circle and deputy superintendent of police of the sub-division for further representation if they are not satisfied. Every Monday of week days they compliance inspected to district superintendent of police, for their grievance.

**11) THE BUDGET ALLOCATED TO EACH OF ITS AGENCY, INCLUDING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURE AND REPORTS ON DISBURSEMENTS MADE:**

According to the budget allocation in the B.E. for the year 2008-2009 are the monthly salary and other Remuneration will be drawn under the following main Head of Account.

“ 2055 00 – Police – 109 – District Police  
I Non Plan – AA – District Police”.

**12) THE MANNER OF EXECUTION OF SUBSIDY PROGRAMMES, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES:**

In Police department above 1632 Police personnel up to the Rank of Head Constables are under beneficiaries in the Food Subsidy Scheme.

..5..

**13) PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATIONS GRANTED BY IT:**

In Police department, Police verifications are made for issuing foreign passports, and no objection certificate for issuing permits to petroleum sellers, and for issuing gun Licenses and forward the same to concerned authorities. Tr. S. Murugan expired on 05.12.08 and his Medal will be returned to Chief Office separately.

**14) DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE TO OR HELD BY IT, REDUCED IN AN ELECTONIC FORM:**

Necessary ent 36, HC 359 K. SEKAR, ARMED RESERVE, Rs. 50/-, 37, HC 1563 R.DESIADHAND computer is available, for feeding details of cases reported in stations. DEOs are posted for feeding the above case details in the stations.

**15) THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKINGHOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE.**

No, Library or reading room is maintained for public use, in Police department.

**15) THE NAMES, DESIGNATIONS AND OTHER PARTICULRS OF THE PUBLIC INFORMATION OFFICERS:**

16)

Designation: Additional Superintendent of Police, Crime.

**17) SUCH OTHER INFORMATION AS MAY BE PRESCIBED AND THEREAFTER UPDAET THES PUBLICATIONS EVERY YEAR.**

For Right to information Act – 2008 the District Superintendent of Police, Dindigul District is the appellat authority for giving information on appeal. The all above details will update every year, as per directions issued.