Rc.No.D-X/3960/SCRB/2011   **Date:27.09.2013**
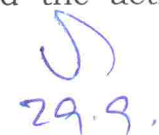
CIRCULAR MEMORANDUM

Sub : CCTNS – Issue of computer generated CSR receipt using CIPRUS software – Feeding of up to date information in the system – Instructions – Reg.

Ref : Circular memorandum in even no dated: 01.04.2013

-oOo-

CCTNS project along with the Citizen Portal was inaugurated by the Hon'ble Chief Minister of Tamil Nadu on 13.03.2013 in Thiruvallur, Ariyalur, Sivagangai districts and Coimbatore commissionerate. Further, on 25.09.2013, all police stations in 33 districts(including Railways) and 6 commissionerates have been connected through separate network with State Data Center(SDC) and Citizen Portal http://eservices.tnpolice.gov.in has been enabled online. Hence, the following shall be ensured in the police stations:-

i) Computer generated CSR receipts using CIPRUS software should be issued to the petitioner.

ii) As and when the petition is disposed, nature of disposal of the CSR should be updated on the same day.

iii) All UI and PT cases progress should be updated without delay.

iv) Already 3 police personnel per police station have been trained in CIPRUS. The best among these three should be earmarked and posted in the police station for CIPRUS data entry and retained in the same police station at least for one year. An exclusive administrative order may be issued in this regard nominating by name one regular data entry operator for the police station and another as standby so that proper and regular data entry is made in the police stations.

v) A team under District Special Branch/DCRB should be formed to monitor the online information/complaints sent by public on daily basis.

vi) A monthly ~~Fortnightly~~ report should be sent on the action taken on the information/complaints.

2.   Receipt of the memo may be acknowledged and the action taken report sent to ADGP,SCRB.

29.9.

Director General of Police,
Chennai-4.

To
All Superintendents of Police (Including Railways)
All Commissioners of Police

Copy to:-
ADGP(L&O) for information.
All Range DIGs and All Zonal IGPs